

Rural Municipality of Shellbrook No. 493

June 14th, 2023

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday June 14th 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	-Doug Oleksyn
Division 1	- Cliff Skauge
Division 3	- Christine Strube
Division 4	- Jay Ferster
Division 5	- Derwin Joelson
Division 6	- Ivan Ten Bos
Administrator	- Duane Storey

ABSENT: Division 2 - Phil Hamel

DELEGATIONS:

9:00a.m. Ryan Herbert Western infrastructure Renewal Inc.

11:20a.m. Foreman Bill Aug update on municipal activities

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:27 a.m.

168.06.23 ADDITIONS TO AGENDA:

SKAUGE: That, the following item be added to the Agenda:

- Road Allowances

CARRIED UNANIMOUSLY.

169.06.23 ADOPTION OF AGENDA:

STRUBE: That, the Agenda be adopted as amended.

CARRIED.

170.06.23 REGULAR MEETING COUNCIL MINUTES:

FERSTER: That, the minutes of the Regular Meeting of Council on May 3rd, 2023 be approved as presented.

CARRIED.

171.06.23 STATEMENT OF FINANCIAL ACTIVITIES:

SKAUGE: That, the Statement of Financial Activities for the month of May 2023 be approved as presented.

CARRIED.

172.06.23 BANK RECONCILIATION:

SKAUGE: That, the Bank reconciliation for the month of April 2023 be approved as presented.

CARRIED.

173.06.23 ACCOUNTS PAYABLE:

JOELSON: That, the accounts payable dated June 1st, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13467 to 13513 in the amount of \$131,181.35 and payroll cheque numbers 14500 to 14519 in the amount of \$48,126.73 be approved.

CARRIED.

174.05.23 AFFINITY CREDIT CARD POINTS:

FERSTER: That, that any accumulated points on the Affinity Credit Cards be redeemed annually by December 31st.

CARRIED.

175.06.23 ADMINISTRATOR'S REPORT:

FERSTER: That, the Administrator's Report for the month of June 2023 be accepted as presented.

CARRIED.

Rural Municipality of Shellbrook No. 493

June 14th, 2023

REGULAR MEETING

Western infrastructure Renewal Inc. delegation Ryan Herbert entered the Council Chambers at 10:05a.m.

Western infrastructure Renewal Inc. delegation Ryan Herbert left the meeting at 10:18 a.m.

176.06.23 RESCIND MOTION 074.03.23:

JOELSON: That, Motion 074.03.23 moving all Monthly Regular Meetings of Council to the second Wednesday of the month be rescinded.

CARRIED.

Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:40 a.m. to update Council on municipal operations.

177.06.23 APPLICATION OF DUST SUPPRESSANT PRODUCTS:

STRUBE: That, the application of any dust suppressant products on any roads in the rural municipality other than Calcium Chloride and Recycled Vegetable Oil must be approved by Council effective June 14th, 2023.

CARRIED.

178.06.23 REMOVAL OF APPROACH:

SKAUGE: That, that Kelly Deck be sent a letter to remove the unauthorized approach on NE-23-52-03-W3.

CARRIED.

179.06.23 **STRUBE:** That, Council now recess this meeting for lunch at 12:06 p.m.

CARRIED.

180.06.23 **SKAUGE:** That, Council now reconvene this meeting at 12:38 p.m.

CARRIED.

Division 1 Councilor Skauge left the meeting at 1:47 p.m. to attend The Saskatchewan Health Authority Meeting.

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:57 p.m.

181.06.23 ROAD BAN ORDER:

FERSTER: That, the RM of Shellbrook No. 493 authorizes implementation of Spring Road Ban Order 4- 2023 effective June 1st, 2023.

CARRIED.

OLD BUSINESS:

182.06.23 VOLUNTEER FIRE DEPARTMENT:

STRUBE: That, that motion 161.05.23 be rescinded and the wage and stipend increase for the Shellbrook Volunteer Fire Department effective May 3rd, 2023 be approved as follows:

- Fire Chief \$126.48/month
- Deputy Chiefs stipend \$120.00/month
- Training \$25.00/hour
- Service calls \$30.00/hour
- Call out minimum \$100.00

CARRIED.

183.06.23 ANDERSON GRAVEL:

JOELSON: That, the following changes be made to the Anderson Gravel Agreement and be presented to Dale Anderson for approval:

- Remove clause 10; Crush requirements.
- Remove Dale Anderson from clause 11; field road access permission.
- Remove clause 12; snowplow private road.
- Add in first year to clause 2 for repayment of Heritage Review.
- Remove Surface Parcel # 146482825 from agreement.

CARRIED.

Rural Municipality of Shellbrook No. 493

June 14th, 2023

REGULAR MEETING

- 184.06.23** **BYLAW NO. 1-1971 & BYLAW NO.6-1983:**
STRUBE: That Bylaw No. 1-1971 be updated and brought back to the July regular meeting of council.
CARRIED.
- 185.06.23** **AIRPORT ROAD TENDER:**
STRUBE: That, the Tender and Design Specification presented by Associated Engineering for the road construction project located west of SW-27-49-03-W3 be approved.
CARRIED.
- 186.06.23** **HOLBEIN 693 DESIGN AND SPECIFICATION:**
JOELSON: That, discussions in regards to the Holbein 693 Project Design and Specification be postponed to the July regular meeting of council.
CARRIED.
- 187.06.23** **SEASONAL EMPLOYMENT:**
FERSTER: That, selected candidates be brought in for interviews and that the starting wage be set at \$26.00/hr.
CARRIED.
- 188.06.23** **BYLAW NO. 2023-03 MOVING BUIDINGS AND OVER-DIMENSIONAL LOADS BYLAW:**
JOELSON: That Bylaw 2023-03, being a Bylaw to require all persons moving buildings or over-dimensional loads on municipal roads to acquire a permit to do so, as annexed hereto and forming a part of these minutes be read a third time, further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.
CARRIED.
- 189.06.23** **SECRETARY OF THE BOARD OF REVISION:**
STRUBE: That, appointments to The Board of Revision for the Rural Municipality of Shellbrook No. 493 for 2023 be amended as follows:
- | | |
|-------------------------------------|---|
| • Board of Revision – Secretary | Mike Ligtermoet |
| • Board of Revision – Panel Members | Timothy P. Furlong
Glen Neuert
Kirby Fesser
Sabrina Saccucci |
- CARRIED.**
- 190.06.23** **NEW BUSINESS:**
SEACANS:
TEN BOS: That, all information provided in regards to Seacan’s be forwarded to the Hamlet Boards for direction.
CARRIED.
- 191.06.23** **HAZELRIDGE LIVESTOCK ASSOCIATION:**
FERSTER: That, the cancelation of taxes for The Hazelridge Livestock Association for 2021 & 2022 be approved as follows:
- | | |
|-------------------|--------------|
| • Municipal Tax | \$ 24,748.43 |
| • Sask Rivers 119 | \$ 4,639.27 |
- CARRIED.**
- 192.06.23** **SW-29-49-02-W3:**
TEN BOS: That, the cancelation of taxes on SW-29-49-02-W3 for 2022 be approved as follows:
- | | |
|-------------------|-----------|
| • Municipal Tax | \$ 709.53 |
| • Sask Rivers 119 | \$ 341.99 |
| • Library | \$ 9.78 |
- CARRIED.**
- 193.06.23** **PROPOSED SUBDIVISION NE ¼ SECTION 26-50-01 W3M PARCEL A EXT. 6:**
JOELSON: That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision NE ¼ SEC-26-50-01-W3 Parcel A Ext 6, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;
1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
 2. No: there are no facilities that could be affected by the proposed development.
 3. No: there are no further requirements of the applicant.
- CARRIED.**

Rural Municipality of Shellbrook No. 493

June 14th, 2023

REGULAR MEETING

194.06.23 **SASKATCHEWAN MUNICIPAL HAIL WITHDRAWAL:**

FERSTER: That, the Council of the RM of Shellbrook No. 493 acknowledge the 2023 Municipal Hail withdrawal of 493-0334 and instruct Reeve Oleksyn and Administrator Duane Storey to sign necessary documents on behalf of the Municipality.

CARRIED.

195.06.23 **BYLAW NO. 2023-04 TIME EXTENSION 2022 FINANCIAL STATEMENTS BYLAW:**

TEN BOS: That Bylaw 2023-04, being a Bylaw to Extend Submission of Financial Statements deadline to The Ministry of Government Relations as annexed hereto and forming a part of these minutes, be given first reading.

CARRIED.

196.06.23 **BYLAW NO. 2023-04 TIME EXTENSION 2022 FINANCIAL STATEMENTS BYLAW:**

FERSTER That Bylaw 2023-04, being a Bylaw to Extend Submission of Financial Statements deadline to The Ministry of Government Relations, be given second reading.

CARRIED.

197.06.23 **BYLAW NO. 2023-03 TIME EXTENSION 2022 FINANCIAL STATEMENTS BYLAW:**

STRUBE: That Bylaw 2023-03 being a Bylaw to Extend Submission of Financial Statements deadline to The Ministry of Government Relations, be given a third reading at this meeting.

UNANIMOUSLY CARRIED.

198.06.23 **BYLAW NO. 2023-04 TIME EXTENSION 2022 FINANCIAL STATEMENTS BYLAW:**

JOELSON: That Bylaw 2023-04, being a Bylaw to Extend Financial Statements deadline to The Ministry of Government Relations as annexed hereto and forming a part of these minutes be read a third time, and further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

CARRIED.

199.06.23 **PROPOSED SUBDIVISION NE ¼ SECTION 36-50-04 W3M PARCEL A:**

FERSTER: That, the Council of the RM of Shellbrook No. 493 has no issues with the proposed subdivision application for subdivision NE ¼ SEC-36-50-04-W3 Parcel A, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.

CARRIED.

200.06.23 **PROPOSED SUBDIVISION SE ¼ SECTION 30-51-02 W3M PARCEL A:**

STRUBE: That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision SE ¼ SEC-30-51-02-W3 Parcel A, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
4. No: there are no facilities that could be affected by the proposed development.
5. No: there are no further requirements of the applicant.

CARRIED.

Division 1 Councilor Skauge returned to council chambers at 3:20 p.m.

201.06.23 **S.B-90 ROAD DUST SUPPRESANT:**

STRUBE: That, Lake Country Coop be approached to cost share a test plot for S. B-90 Road Dust Suppressant on the service road in front of the Lake Country Coop C-Store and Gas Bar.

CARRIED.

CODE OF ETHICS COMPLAINT:

Reeve Oleksyn declared a conflict of interest and was excused from the meeting at 3:45 p.m.

Administrator Storey declared a conflict of interest and was excused the meeting at 3:45 p.m.

Rural Municipality of Shellbrook No. 493

June 14th, 2023

REGULAR MEETING

Deputy Reeve Joelson assumed the Chair.

202.06.23 **GO IN CAMERA:**

STRUBE That, the time being 3:47p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Code of Ethics complaint, the public gallery be vacated and those present for this closed session be Deputy Reeve Joelson and Councilor's Skauge, Ferster, Strube and Ten Bos.

CARRIED.

203.06.23 **RECONVENE:**

JOELSON: That, the regular Council meeting reconvenes at 3:59 p.m.

CARRIED.

Reeve Oleksyn returned to council chambers at 4:00 p.m.

Administrator Storey returned to council chambers at 4:00 p.m.

204.06.23 **CODE OF ETHICS COMPLAINT:**

JOELSON: That, the Code of Ethics complaint received May 15, 2023 under *section 3 of Bylaw -02-2018 Code of Ethics Bylaw* be dismissed.

CARRIED.

Reeve Oleksyn assumed the Chair.

205.06.23 **MUNISOFT ERROR:**

FERSTER: That, all information provided in regards to a Munisoft Error be received and filed.

CARRIED.

206.06.23 **CORRESPONDENCE:**

SKAUGE: That, a delegation from the Royal Canadian Mounted Police be invited to a regular meeting of Council to discuss any problems and concerns of the municipality.

CARRIED.

207.06.23 **CORRESPONDENCE:**

FERSTER: That, the following information provided by administration be received and filed.

- Sask Rivers Board Highlights dated June 6th, 2023.

CARRIED.

208.06.23 **ADJOURNMENT:**

STRUBE: That, the meeting be adjourned at 4:13 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY